



WORLD UNIVERSITY
O F B A N G L A D E S H

UGC & Govt. Approved

A University for Quality & Utilitarian Education

DEPARTMENT OF EDUCATION AND RESEARCH
JOB DESCRIPTION & PERSON SPECIFICATION FOR SENIOR LECTURER

JOB INFORMATION

Post Title: SENIOR LECTURER (B.Ed. & M.Ed. Programs)

Mode: Full Time

Ref No.: WUB/DER/SR.LEC/2026(002)

JOB DESCRIPTION

Main Duties and Responsibilities

- To take responsibility for the development and delivery of learning, teaching materials, and assessment.
- To ensure that students have an effective learning experience by providing high-quality academic guidance.
- To undertake professional development in support of teaching and applied research, and, where appropriate, in support of student welfare and curriculum management.

Beside these, the candidate is required to:

- Maintain academic discipline and monitor the performance of junior teachers.
- Maintain students' academic records in the University management system.
- Serve as a member of thesis defense panels and thesis supervision committees.
- Prepare and modify course syllabi and course outlines.
- Conduct research in different areas of Education and related fields and publish findings in recognized scholarly journals.
- Perform academic administration and other activities as required, including examination proctoring, viva conducting, registration duties, etc.
- Meet with and report academic and research activities to the Vice-Chancellor/President of the University/Top Management.
- Assess students, including setting and marking assignments, class tests, term papers, projects, and other forms of academic assessment.
- Contribute to curriculum development, academic quality enhancement, and departmental development.
- Mentor and provide academic guidance to junior faculty members.
- Undertake any other duties as determined by the University Management and the Vice Chancellor.

AND such other duties as are within the scope of the spirit of the job purpose, the title of the post, and its grading.

Supervision Given: Lecturers, Teaching Assistants, Instructors, Research Associates, and other academic staff as appropriate.

Salary Range: BDT. 43,960/- to 62,721/- per month

(Salary may vary depending on qualifications, preferably PhD degree, teaching experience, number of publications, research profile, and contribution to the University.)

PERSON SPECIFICATION FOR SENIOR LECTURER

ATTRIBUTES	ESSENTIAL	DESIRABLE
Education / Qualifications	Must have a Master's Degree in Education or a Master's Degree in another relevant subject with B.Ed./Diploma in Education from a recognized University.	PhD in Education or a relevant field and relevant publications. Recognized teaching qualifications.
Publication and Teaching Experience	Publications: A minimum of five (5) publications in recognized journals. Teaching Experience: A minimum of four (4) years of teaching experience.	Candidates with a second Foreign Master's Degree or an M.Phil. Degree may be considered for this stage with four (4) publications and three (3) years of teaching experience. Candidates with a PhD degree may be considered for this stage with two (2) years of teaching experience and two (2) publications in recognized journals.
Academic / Student Engagement	Evidence of effective communication and contribution to the wider student experience, such as student welfare, employability, academic development, or other student-support initiatives.	Experience in curriculum development, academic leadership, student mentoring, or related educational initiatives.
Job Related Skills and Capabilities	Ability to work independently, take initiative, innovate, and identify and secure opportunities for the development of the Department/University.	Evidence of successful external academic/professional networking and collaboration.
ICT and Research Skills	Suitable level of proficiency in ICT and understanding of its application to teaching, learning, assessment, academic administration, and applied research.	Experience in research projects, academic collaboration, digital learning, or educational technology.
Interpersonal Skills	Effective oral and written communication skills in both individual and group situations.	Ability to lead and work effectively as a member of a team.
Student & Faculty Support	Ability to relate effectively to students with diverse backgrounds, ages, and experiences.	Experience of mentoring, supervising, or supporting junior or less experienced colleagues.
Research & Academic Leadership	Demonstrated ability to conduct research and contribute to the academic and research development of the Department.	Evidence of research collaboration, conference participation, research supervision, or contribution to academic quality enhancement.
Other Requirements	Willing to undertake academic activities in the evening when necessary.	Willingness to travel abroad to undertake academic and related activities. Competence in more than one language.

Instructions

For further information, please send your enquiries to the **Mr. Pronab Roy** at pronab.roy@wub.edu.bd.

An online application form must be filled in at: <http://jobs.wub.edu.bd>