WUB

# WORLD UNIVERSITY OF BANGLADESH

UGC & Govt. Approved

*A University for Quality & Utilitarian Education*

## DEPARTMENT OF MECHATRONICS ENGINEERING

### JOB DESCRIPTION & PERSON SPECIFICATION FOR LECTURER

**1. JOB INFORMATION**

Post Title: **LECTURER OF MECHATRONICS ENGINEERING**

Mode: **Full Time**

Ref No: **WUB/MTE/LEC/2026(006)**

**2. JOB DESCRIPTION**

**Main Duties and Responsibilities**

1. To take responsibility for the development and delivery of learning, teaching materials, and assessment.
2. To ensure that students have an effective learning experience by providing high quality academic guidance.
3. To undertake professional development in support of teaching and applied research, and if appropriate in support of student welfare and curriculum management.
4. Beside these the candidate is required to -

   A. Maintain academic discipline, Performance monitoring of junior teachers, maintain students records in the University management system, Member as a thesis defense panel and thesis supervision committee.
   B. Prepare and modify the course syllabus and course outlines.
   C. Conduct research in different areas and publishes findings in scholarly journals.
   D. Perform academic administration & other activities as required (exam proctoring, viva conducting, registration duty etc.)
   E. Meet with and reports the activities to the Vice-Chancellor/President of the University/top Management
   F. Assess students which include setting and marking assignments, class tests and term papers/project works.
   G. Undertake any other duties as determined by the University of Management and the Vice Chancellor.

**AND** such other duties as are within the scope of the spirit of the job purpose, the title of the post and its grading.

**Supervision Given**
Teaching Assistant, Graduate Assistant, Instructors, and Research Associates as appropriate.

**Salary Range: BDT: Tk. 30,574 (Starting) – Tk. 44,939 / Month, depending on fulfilling criteria.**

**PERSON SPECIFICATION FOR LECTURER**

| ATTRIBUTES | ESSENTIAL | DESIRABLE |
|---|---|---|
| **Education / Qualifications** | Must have a Master's Degree in Mechatronics Engineering or Mechanical Engineering with 4 years Bachelor degree from any recognized University with CGPA of not less than 3.71 in each exam. | Research and relevant publications.<br><br>Active membership or fellowship of a professional body such as IEB.<br><br>PhD candidates are preferred. |
| **Publication and Teaching Experience** | **Number of publications:** Not Applicable<br><br>**Teaching experience:** Not applicable | Evidence of communication to the wider student experience e. g. in employability/ enterprise initiatives, student welfare. |
| **Job Related Skills and Capabilities** | Ability to work independently, to take the initiative, and to innovate ability to identity and secure opportunities for development of the Department/ University.<br><br>Suitable level of proficiency in ICT and understanding of its application to teaching, learning and applied research. | Evidence of successful external network. |
| **Interpersonal Skills** | Effective oral and written communication skills in both individual and group situations.<br><br>Ability to lead and work as a member of a team of group.<br><br>Ability to relate to students with diverse backgrounds, ages and experience. | Experience of mentoring or supporting more junior or less experienced colleagues. |
| **Other Requirements** | Willing to undertake academic activities in the evening when necessary.<br><br>Willingness to travel abroad to undertake academic and related activities.<br><br>Must have knowledge in initiating and development of laboratory facilities for facilitating teaching and research. | Competence in more than one language. |

**Instructions**

For further information, please send your enquiries to the Mr. Pronab Roy at pronab.roy@wub.edu.bd. An online application forms must be filled in http://jobs.wub.edu.bd

**Date of Advertisement: November 20, 2026**

**Last date of Application: December 10, 2026**